

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: June 11, 2019
TIME: 9:00 a.m.
PLACE: Airport Board Room, 2nd Floor, Airport Terminal

Agenda

Call to Order and Roll Call

1. Consider Minutes for May 14, 2019, Meeting
2. Consider Reconstruct South General Aviation Apron Project (Director of Engineering)
 - a. **Public Hearing** regarding the plans, specifications, form of contract, and estimated total cost for the Reconstruct South General Aviation Apron Project;
 - b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Reconstruct South General Aviation Apron Project;
 - c. Consider approval of Federal Aviation Administration Grant No. 75 associated with Reconstruct South General Aviation Apron Project;
 - d. Consider award of contract for Reconstruct South General Aviation Apron Project to Flynn Company, Inc. in the amount of \$5,199,169.91; and
 - e. Consider Professional Services Agreement, Task Order No. 61 with Foth Infrastructure & Environment, LLC for Reconstruct South General Aviation Apron - Construction Phase Services.
3. Consider rejecting all bids associated with Cargo Deicing Equipment Relocation Project (Director of Engineering)
4. Consider Reimbursable Agreement for Design and Implementation in support of Runway 5/23 Reconstruction Project with the Federal Aviation Administration (Director of Engineering)
5. Consider Contract for Taxiway Bravo Pavement Repairs Project with The Iowa Contracting Inc. (Director of Engineering)
6. Consider Domain Name to FlyDSM.com (Director of Finance)
7. Financial Report (Director of Finance)
8. Briefing (Executive Director)
9. Closed session pursuant to Iowa Code § 21.5(1)(c) to discuss strategy with counsel in a matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the Authority in that litigation.
10. Adjourn

Agenda Notes:

Call to Order and Roll Call

1. **Consider Minutes for May 14, 2019, Meeting**
2. **Consider Reconstruct South General Aviation Apron Project (Director of Engineering)**

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the Reconstruct South General Aviation Apron Project;

This project consists of the reconstruction of approximately 25,400 square yards of apron pavement located in the South Quadrant. Major elements of the project include demolition of existing apron pavements, storm sewer installation, grading, aggregate base, drainable base, PCC paving, traffic control, perimeter fence installation, and seeding/site restoration.

The Engineer's Estimate for this project is \$4,817,148.00 and it is eligible for Federal Aviation Administration Airport Improvement Project (AIP) grant funding at the normal 90/10 split.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Reconstruct South General Aviation Apron Project;

Staff Recommendation: Approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Reconstruct South General Aviation Apron project.

c. Consider approval of Federal Aviation Administration Grant No. 75 associated with Reconstruct South General Aviation Apron Project;

Staff Recommendation: Authorize the Executive Director to accept and sign the grant agreement No. 75 with FAA for the improvement and authorize the Director of Engineering and Planning to accept and close out this grant when completed in accordance with the contract documents.

d. Consider award of contract for Reconstruct South General Aviation Apron Project to Flynn Company, Inc. in the amount of \$5,199,169.91

The lowest responsive, responsible bidder was Flynn Company, Inc. in the amount of \$5,199,169.91.

Staff Recommendation: Subject to an FAA grant award, approve the contract with Flynn Company, Inc., in the amount of \$5,199,169.91 for the improvement; authorize the Executive Director to sign the contract with Flynn Company, Inc.; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

e. Consider Professional Services Agreement, Task Order No. 61 with Foth Infrastructure & Environment, LLC for Reconstruct South General Aviation Apron - Construction Phase Services

During the Phase I reconstruction of South GA Aprons, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. These services are FAA AIP funded at the normal 90/10 split and will be reimbursed through grant No. 75. The negotiated amount of the agreement is \$468,175.00.

Staff Recommendation: Subject to an FAA grant award, approve the professional services agreement, Task Order No. 61 with Foth Infrastructure & Environment, LLC in the amount of \$468,175.00; authorize the Executive Director to sign the contract upon receipt of the grant; and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

3. Consider rejecting all bids associated with Cargo Deicing Equipment Relocation Project (Director of Engineering)

On May 30, 2019, the date fixed as the date for receiving bids on the Cargo Deicing Equipment Relocation Project, only one bid was submitted and exceeded the engineer's estimate of cost.

Staff recommendation: Reject bid associated with the Cargo Deicing Equipment Relocation Project.

4. Consider Reimbursable Agreement for Design and Implementation in support of Runway 5/23 Reconstruction Project with the Federal Aviation Administration (Director of Engineering)

This agreement with the FAA Air Traffic Organization (ATO) is to support the efforts on the Reconstruction of Runway 5/23. The project will affect the existing Precision Approach Path Indicators (PAPI), Navigational Aids (NAVAIDS) and Approach Lighting System (ALS) on the 23 end of the runway due to grading issues and elevation adjustments. The Airport Authority will have to front the money and then will be reimbursed through FAA Grant No. 74. The project is eligible for FAA Airport Improvement Project (AIP) grant funding at the normal 90/10 split.

a. Approve Reimbursable Agreement with Federal Aviation Administration in the amount of \$84,742.30

Staff Recommendation: Subject to an FAA grant award, approve the reimbursable agreement with Federal Aviation Administration in the amount of \$84,742.30 for the services; authorize the Executive Director to sign the agreement with the Federal Aviation Administration; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

b. Approve Federal Aviation Administration Grant No. 74 associated with the Reconstruct Runway 5/23 project (design only) Reimbursable Agreement

Staff Recommendation: Subject to FAA approval, authorize the Executive Director to accept and sign the grant agreement No. 74 with FAA for the improvement and authorize the Director of Engineering and Planning to accept and close out this grant when completed in accordance with the contract documents.

5. Consider Contract for Taxiway Bravo Pavement Repairs Project with The Iowa Contracting Inc. (Director of Engineering)

This project will address corrective maintenance issues throughout intersection of Taxiway Bravo and Papa. Pavement in this area has been deteriorating at an accelerated rate and this past winter took a toll on this pavement. The goal of Authority staff has been to maintain the area until the entire area is reconstructed within Runway 5/23 reconstruction project. The runway 23 end reconstruction is estimated to occur in 2022, but the pavement requires repair now. Quotes were requested from Flynn Company, Jensen Builders, Iowa Civil Contracting, and Nehring Construction & Iowa Contracting Inc. Only one bid was received at a value of \$87,000.00. Engineer's estimate for the project is \$102,300.00

Staff Recommendation: Approve the contract with Iowa Contracting Inc. in the amount of \$87,000.00 and authorize the Director of Engineering and Planning to accept and close out these projects when completed in accordance with the contract documents.

6. Consider Domain Name Change to FlyDSM.com (Director of Finance)

This change will support an overall marketing strategy which includes website enhancements, social media marketing, and brand recognition. Our domain name should be easy to remember and serve as a way to brand the airport while directing users towards a call to action. The Airport will retain the current www.dsmairport.com URL minimizing issues for current users; however, all communication pieces moving forward would utilize the new domain name of www.FlyDSM.com. Pending approval from the Board, Authority staff aims to launch the new domain name in conjunction with the website enhancement release in the August/September timeframe.

Staff Recommendation: Approve the domain name of FlyDSM.com to be used for the main web address as well as in various marketing strategies to advance the presence of the Des Moines International Airport.

- 7. Financial Report (Director of Finance)**
- 8. Briefing (Executive Director)**
- 9. Closed session pursuant to Iowa Code § 21.5(1)(c) to discuss strategy with counsel in a matter where litigation is imminent where its disclosure would be likely to prejudice or disadvantage the position of the Authority in that litigation.**
- 10. Adjourn**