

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: February 12, 2019
TIME: 9:00 a.m.
PLACE: Airport Board Room, 2nd Floor, Airport Terminal

Agenda

Call to Order and Roll Call

- 1. Consider Minutes for January 8, 2019, Meeting**
- 2. Consider Contract with MidAmerican Energy for Electrical Distribution Loop on the Extension of SW 28th Street (Director of Engineering)**
- 3. Consider award of contract 2018 Miscellaneous Pavement Repairs Project, bid alternative No. 1 Elliott Taxilane Reconstruction Project to Iowa Contracting Inc. (Director of Engineering)**
- 4. Consider Task Order No. 55 for design of Reconstructing South General Aviation Aprons with Foth Infrastructure & Environment, LLC (Director of Engineering)**
- 5. Consider Task Order No. 57 for design of South Cargo Deicing Relocation with Foth Infrastructure & Environment, LLC (Director of Engineering)**
- 6. Consider Supplemental Agreement No. 2 for construction phase services of Automated Parking Guidance System in parking garages with Lumin Advisors, LLC (Director of Engineering)**
- 7. Consider Contract for Contracted Custodial Services with Marsden Bldg Maintenance, LLC (Director of Engineering)**
- 8. Consider Amendment One to Air Service Incentive Program (Executive Director)**
- 9. Financial Report (Director of Finance)**
- 10. Briefing (Executive Director)**
- 11. Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for January 8, 2019, Meeting**
- 2. Consider Contract with MidAmerican Energy for Electrical Distribution Loop on the Extension of SW 28th Street (Director of Engineering)**

The extension of SW 28th Street into the new FBO/GA complex requires the extension of all utilities to support the facilities. Authority Staff has worked with MidAmerican Energy (MAE) to design the electrical distribution for the site, to include redundant feeds. Under current design, the pathways and transformer pads will be installed by the Authority. MAE will then provide and install the primary electrical cables. The MAE application charge for installation of \$173,302.02 is potentially refundable depending on electrical usage of the buildings within this area. Metered usage will be reviewed after the first year in service and the refund will be based on 3X each buildings' electrical usage.

Staff Recommendation: Approve the contract with MidAmerican Energy in the amount of \$173,302.02, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

- 3. Consider award of contract 2018 Miscellaneous Pavement Repairs Project, bid alternative No. 1 Elliott Taxilane Reconstruction Project to Iowa Contracting Inc. (Director of Engineering)**

At the April 10, 2018, Board meeting, agenda item A18-031, the Authority Board approved a contract with Hawkeye Paving Corp for Miscellaneous Pavement Repairs. Hawkeye Paving Corp. provided the lowest responsive, responsible bid, to include a bid for alternate No. 1 scope of work. Project completion became questionable and by mutual agreement, both parties agreed to remove the bid alternative scope of work from the contract. The Engineer's Estimate for bid alternate No. 1 was \$395,822.50. Hawkeye's base bid for alternative No. 1 was \$288,769. Change order No. 1 was executed on August 27, 2018, removing bid alternative No. 1 related to the Elliott Taxilane Reconstruction, from Hawkeye Paving Corporation's contract. When the bids were opened in March of 2018, the Second lowest responsible bid for alternate No. 1 was \$362,352.50 from Iowa Contracting Inc. Iowa Contracting Inc. has agreed to honor that bid. A portion of this project is being funded via IDOT grant in the amount of \$154,384.00.

Staff Recommendation: Approve the contract with Iowa Contracting Inc. for the bid alternative No. 1 in the amount of \$362,352.50, and authorize the Director of Engineering and Planning to accept and close out this contract and grant when completed in accordance with both documents.

4. Consider Task Order No. 55 for design of Reconstructing South General Aviation Aprons with Foth Infrastructure & Environment, LLC (Director of Engineering)

The Authority plans to reconstruct and expand the south cargo apron to support the relocation and expansion of general aviation operations that are currently located on the east general aviation apron. Relocation of the Signature Flight Support and Des Moines Flying Service facilities will allow the future development of a new passenger terminal. Through this task order, the Consultant will provide the necessary plans and specifications to produce construction documents for public bidding. The contract to provide this service is \$221,800.00 and is eligible for the normal 90/10 FAA allocation. FAA is providing additional discretionary funding in FY 2019 for this project. This task order is one of the responsibilities listed in the FAA approved Master General Engineering Services Agreement with Foth Infrastructure and Environmental, LLC.

Staff Recommendation: Approve Task Order No. 55 for design of Reconstructing South General Aviation Aprons with Foth Infrastructure and Environment, LLC for \$221,800.00, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

5. Consider Task Order No. 57 for design of South Cargo Deicing Relocation with Foth Infrastructure & Environment, LLC (Director of Engineering)

As part of the reconfiguration of the south cargo apron to support the relocation of Des Moines Flying Service and Signature Flight Support, the existing above and below ground facilities used for deicing of aircraft must be relocated. This includes deicing fluid storage tanks, water lines, electrical, sanitary lines, communications and deicing system control buildings, identified as buildings 52, 53, and 54. Relocation of control equipment will be performed during the non-deicing window between May and September. Through this task order, the Consultant will provide the necessary plans and specifications to produce construction documents for public bidding. The contract to provide this service is \$82,700.00.

Staff Recommendation: Approve Task Order No. 57 for design of South Cargo Deicing Relocation with Foth Infrastructure and Environment, LLC for \$82,700.00, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

6. Consider Supplemental Agreement No. 2 for construction phase services of Automated Parking Guidance System in parking garages with Lumin Advisors, LLC (Director of Engineering)

At the August 14, 2018, Board meeting, agenda item A18-082, the Authority Board approved the Automated Parking Guidance System (APGS) for hourly and premium parking areas. The proof of concept has proceeded accordingly and with the acceptance of the system within these areas, Authority Staff recommends moving forward with the installation of the system in the rest of the parking garage structures. Through this

supplemental agreement No. 2, the Consultant will provide the necessary design (rooftop solution, submittal/technical reviews), construction administration and system commissioning services to assist Authority Staff in completion of the project. The contract to provide this service is \$64,425.00 and is included in the 2019 Operating Budget.

Staff Recommendation: Approve Supplemental Agreement No. 2 for construction phase services of Automated Parking Guidance System with Lumin Advisors, LLC for \$64,425.00, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

7. Consider Contract for Contracted Custodial Services with Marsden Bldg Maintenance, LLC (Director of Engineering)

The custodial services contract with Marsden Building Maintenance, LLC will terminate April 1, 2019. A Request for Proposals (RFP) was issued in December, 2018, with proposals being due by January 11, 2019. A committee of three Authority Staff reviewed and rated the twelve proposals received based on the rating criteria outlined within the RFP. Ratings from highest to lowest were ABM, Marsden, ISS Facility Group, Flagship, United Service, Pride Industries, Nationwide Office, UBM, Midwest Maintenance, HHS, Heritage Group, and Midwest Janitorial. A contract with ABM could not be finalized. Authority Staff proceeded to the 2nd rated proposal received from Marsden. The proposed agreement is for a term of three years. The cost for the first year of the contract will be \$939,339.18, and will be adjusted annually for the next two years by an amount not to exceed the percentage change over the previous year in the Employment Cost Index published by the U.S. Department of Labor. The agreement does allow for two additional one-year extensions by the Authority.

Staff Recommendation: Approve Contract for Contracted Custodial Services with Marsden Bldg Maintenance, LLC for \$939,339.18, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

8. Consider Amendment Number One to Air Service Incentive Program (Executive Director)

The Board adopted the policies for an Air Service Incentive Program in July of 2015. The airline industry has changed since that time and Authority Staff is proposing the first amendment to the program bringing it up to date.

Staff Recommendation: Approve Amendment Number One to the Air Service Incentive Program.

9. Financial Report (Director of Finance)

10. Briefing (Executive Director)

11. Adjourn