

**Notice of Public Meeting  
of the  
DES MOINES AIRPORT AUTHORITY  
BOARD**

**DATE:** July 10, 2018  
**TIME:** 9:00 a.m.  
**PLACE:** Airport Board Room, 2nd Floor, Airport Terminal

**Agenda**

Call to Order and Roll Call

1. Consider Minutes for June 12, 2018 Meeting
2. **Public Hearing:** Consider Building 42 Lease with Air Methods Corporation (Director of Finance)
3. **Public Hearing:** Consider Building 31 Lease with United Parcel Service (Director of Finance)
4. Consider Extension of Aircraft Rescue and Firefighting Services Agreement with Pro-Tec Fire Services, Ltd. (Director of Operations)
5. Financial Report (Director of Finance)
6. Briefing (Executive Director)
7. Adjourn

**Agenda Notes:**

Call to Order and Roll Call

- 1. Consider Minutes for June 12, 2018, Meeting**
- 2. Public Hearing: Consider Building 42 Lease with Air Methods Corporation (Director of Finance)**

A lease has been negotiated with Air Methods Corporation to occupy Building 42 on the airport following the construction of the facility. The lease term is seven years with three additional one-year options. Building and Land rent is \$56,216 annually with biennial land rent adjustments based on CPI.

Staff Recommendation: Staff recommends approval of the lease agreement with Air Methods Corporation.

- 3. Public Hearing: Consider Building 31 Lease with United Parcel Service (Director of Finance)**

A lease has been negotiated with United Parcel Service to expand their lease of Building 31 and surrounding land, and make tenant improvements. The lease term is 10 years with two (2) five-year options. Building and Land rent is \$238,265 annually with biennial land rent adjustments based on CPI beginning in year six.

Staff Recommendation: Staff recommends approval of the lease agreement with United Parcel Service.

- 4. Consider Extension of Aircraft Rescue and Firefighting Services Agreement with Pro-Tec Fire Services, Ltd. (Director of Operations)**

The Authority approved an Agreement on February 14, 2014, with Pro-Tec Fire Services, Ltd to provide Aircraft Rescue Firefighting (ARFF) services meeting FAA Index C ARFF requirements. The initial term of the Agreement began on October 1, 2014, and ended on September 30, 2016. In July of 2016, the Authority extended the agreement through September 30, 2017. In June of 2017, the Authority extended the agreement through September 30, 2018. In January of 2018, the Authority authorized an amendment for Additional Services. The Authority has exclusive right to extend the term of the agreement, with a minimum of 60 days' notice, for a final one-year period at fixed pricing as follows:

Initial term	(2014-2016)	Total Fee =	\$1,886,750
1 <sup>st</sup> Extension	(2016-2017)	Annual Fee =	\$1,006,250
2 <sup>nd</sup> Extension	(2017-2018)	Annual Fee =	\$1,050,600

3 <sup>rd</sup> Extension (2018-2019)	Annual Fee =	\$1,101,050
Additional Services	Annual Fee =	<u>\$42,500</u>
	Total Fee =	\$1,143,550

Staff Recommendation: Authorize the Executive Director to send notice to Pro-Tec Fire Services Ltd, extending the term of the Agreement for a period of one year in the amount of \$1,143,550.

- 5. Financial Report (Director of Finance)**
- 6. Briefing (Executive Director)**
- 7. Adjourn**