

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: September 12, 2017
TIME: 9:00 a.m.
PLACE: Airport Board Room, 2nd Floor, Airport Terminal

Agenda

Call to Order and Roll Call

- 1. Consider Minutes for August 8, 2017 Meeting**
- 2. Approve TSA Federal Security Director's Request to Address the Board**
- 3. Consider Passenger Facility Charge Application (Brian)**
- 4. Consider Banking and Custodial Services Agreement with West Bank (Brian)**
- 5. Consider Amendment Number 9 to the Agreement Between the City of Des Moines and the Des Moines Airport Authority for the Provision of City Services (Kevin)**
- 6. Financial Report (Brian)**
- 7. Briefing (Kevin)**
- 8. Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for August 8, 2017, Meeting**
- 2. Approve TSA Federal Security Director's Request to Address the Board**
- 3. Consider Passenger Facility Charge Application (Brian)**

A Passenger Facility Charge (PFC) application is prepared for submittal to the Federal Aviation Administration. The airlines, as well as the FAA, must approve all proposed projects for which PFCs will be collected. A PFC Consultation meeting was held with the airlines on August 10, 2017, to discuss the proposed projects included in the application. Per FAA guidelines, the application can be submitted to the FAA after a 30-day period is allowed for airline response. The airlines have presented no concerns with the application.

Staff Recommendation: Approve the submission of PFC Application #16.

- 4. Consider Banking and Custodial Services Agreement with West Bank (Brian)**

The Authority received five responses to its RFP for Banking and Custodial Services and staff has interviewed the top two rated respondents. The Selection Committee determined West Bank's proposal was the most advantageous to the Authority. If approved by the Board, a banking transition would begin immediately but will likely take 4-6 weeks to complete.

Staff Recommendation: Approve Resolution Approving Depository and Authorizing Executive Director to Approve the Agreement for Banking and Custodial Services between Des Moines Airport Authority and West Bank.

- 5. Consider Amendment Number 9 to the Agreement Between the City of Des Moines and the Des Moines Airport Authority for the Provision of City Services (Kevin)**

The current agreement between the City of Des Moines and the Des Moines Airport Authority for the Provision of City Services had a termination date of October 31, 2016. The Airport Authority Board approved a series of amendments allowing Airport staff and City of Des Moines staff additional time to complete negotiations on a new agreement. On September 6, 2017, the City provided a proposed Service Agreement and Amendment to the Lease. However, additional discussion is required on both documents.

Staff Recommendation: Approve Amendment Number 9 to the agreement between the City of Des Moines and the Des Moines Airport Authority for the Provision of City Services, extending the termination date to October 31, 2017.

- 6. Financial Report (Brian)**
- 7. Briefing (Kevin)**
- 8. Adjourn**