

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: June 13, 2017
TIME: 9:00 a.m.
PLACE: Airport Board Room, 2nd Floor, Airport Terminal

Agenda

Call to Order and Roll Call

1. **Consider Minutes for May 9, 2017, Meeting**
2. **Consider Reimbursable Agreement for Engineering, Construction Oversight and Flight Check in support of Runway 13/31 Reconstruction Project with the Federal Aviation Administration. (Bryan)**
3. **Consider Extension of Aircraft Rescue and Firefighting Services Agreement with Pro-Tec Fire Services, Ltd. (AJ)**
4. **Public Hearing - Consider the plans, specifications, form of contract and estimate of the cost for the Economy Parking Lot 4 project. If approved, then consider award of contract with Elder Corporation. (Bryan)**
5. **Consider Professional Services Agreement with Foth Infrastructure & Environment, LLC for 2017 Airport Economy Lot 4 project - Construction Phase Services (Bryan)**
6. **Receive News and Gift, and Food and Beverage, Concessions Transition and Construction Plan. (Bryan)**
7. **Financial Report (Brian)**
8. **Briefing (Kevin)**
9. **Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for May 9, 2017, Meeting**
- 2. Consider Reimbursable Agreement for Engineering, Construction Oversight and Flight Check in support of Runway 13/31 Reconstruction Project with the Federal Aviation Administration. (Bryan)**

This agreement with the FAA Air Traffic Organization (ATO) is to support the efforts on the Reconstruction of Runway 13/31 Phase V. The project will affect the existing Precision Approach Path Indicators (PAPI), Navigational Aids (NAVAIDS) and Approach Lighting System (ALS) on the 13 end of the runway due to grading issues and elevation adjustments. The Airport Authority will have to fund the project and will be reimbursed through FAA Grant No. 69. The project is eligible for FAA Airport Improvement Project (AIP) grant funding at the normal 90/10 split.

- A. Approve Reimbursable Agreement with Federal Aviation Administration in the amount of \$165,645.83.

Staff Recommendation: Subject to an FAA grant award, approve the reimbursable agreement with Federal Aviation Administration, in the amount of \$165,645.83 for the services. Authorize the Executive Director to sign the agreement with the Federal Aviation Administration; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

- B. Approve Federal Aviation Administration Grant No. 69 associated with the Reconstruct Runway 13/31 Phase V project Reimbursable Agreement.

Staff Recommendation: Subject to FAA approval, authorize the Executive Director to accept and sign the grant agreement No. 69 with FAA for the improvement; and authorize the Director of Engineering and Planning to accept and close out this grant when completed in accordance with the contract documents.

- 3. Consider Extension of Aircraft Rescue and Firefighting Services Agreement with Pro-Tec Fire Services, Ltd. (AJ)**

The Authority approved an Agreement on February 14, 2014, with Pro-Tec Fire Services Ltd to provide Aircraft Rescue Firefighting (ARFF) services meeting FAA Index C ARFF requirements. The initial term of the Agreement began on October 1, 2014, and ended on September 30, 2016. In July of 2016, the Authority extended the agreement through September 30, 2017. The Authority has exclusive right to extend the term of the agreement, with a minimum of 60 days' notice, for two additional one-year periods at fixed pricing as follows:

Initial term	(2014-2016)	Total Fee =	\$1,886,750
1 st Extension	(2016-2017)	Annual Fee =	\$1,006,250
2 nd Extension	(2017-2018)	Annual Fee =	\$1,050,600
3 rd Extension	(2018-2019)	Annual Fee =	\$1,101,050

Staff Recommendation: Authorize the Executive Director to send notice to Pro-Tec Fire Services Ltd, extending the term of the Agreement for a period of one year in the amount of \$1,050,600.

4. Public Hearing – Consider the plans, specifications, form of contract and estimate of the cost for the Economy Parking Lot 4 project. If approved, then consider award of contract with Elder Corporation. (Bryan)

This project will construct a new parking lot to be located on North side of South Airport Frontage Road, across the street from the Rental Car maintenance facility. Base phase of the lot will contain 473 parking positions, with an additional 20 positions for a relocated cell phone lot. Bid Alternate No. 1 contains 255 parking positions. Total new parking positions will equal 728. The Engineer's Estimate for the improvements is \$2,975,339.00. The project was not included in the 2017 Capital Improvement Budget, but is included and complies with the terminal development plan. Bids were opened on June 6, 2017, and the lowest responsive, responsible bidder for the project was Elder Corporation in the amount of \$2,889,729.20.

- A. Public hearing on the plans, specifications, form of contract documents and engineer's estimate on the Economy Lot 4 project.

Staff recommends approval of Resolution adopting plans, specifications, form of contract and estimate of cost for the Economy Parking Lot 4.

- B. Consider award of contract to Elder Corporation in the amount of \$2,889,729.20 for the 2017 Airport Economy Lot No. 4 project.

Staff Recommendation: Approve the contract with Elder Corporation in the amount of \$2,889,729.20, and authorize the Director of Engineering and Planning to accept and close out these projects when completed in accordance with the contract documents.

5. Consider Professional Services Agreement with Foth Infrastructure & Environment, LLC for 2017 Airport Economy Lot project - Construction Phase Services (Bryan)

During the construction of Economy Lot 4, the consultant will provide contract management, construction administration, construction observation and special inspections for the project.

Staff Recommendation: Approve the professional services agreement with Foth Infrastructure & Environment, LLC in the amount of \$183,500.00 and authorize the

Director of Engineering and Planning to accept and close out these projects when completed in accordance with the contract documents.

6. Receive News and Gift, and Food and Beverage, Transition and Construction Plan. (Bryan)

On July 1, 2017, new concessionaires will take over operations at the Airport. Construction will begin at that time to update the concession facilities. Staff will present a phasing plan for operations while construction is underway.

7. Financial Report (Brian)

8. Briefing (Kevin)

9. Adjourn