

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: September 8, 2015
TIME: 9:00 a.m.
PLACE: Airport Board Room, 2nd Floor, Airport Terminal

Agenda

Call to Order and Roll Call

1. **Approve Minutes for August 11, 2015, Meeting**
2. **Approve Change Order No. 6 for Runway 13/31 Phase I with Flynn Company, Inc. (Bryan)**
3. **Approve Commercial Service Vertical Infrastructure Program Grant with Iowa Department of Transportation (Bryan)**
4. **Approve Change Order No. 7 for Taxiway Delta Reconstruction Phase II with Flynn Company, Inc. (Bryan)**
5. **Approve Change Order No. 8 for Taxiway Delta Reconstruction Phase II with Flynn Company, Inc. (Bryan)**
6. **Approve Amendment to Paradies Concession Agreement (Brian)**
7. **David Fisher Consulting Report (David Fisher)**
8. **Financial Report (Brian)**
9. **Closed Session Pursuant to Iowa Code section 21.5 (c) to Discuss Imminent Litigation**
10. **Action regarding the Lease between the Des Moines Airport Authority and the United States of America**
11. **Briefing (Kevin)**
12. **Adjourn**
13. **Workshop: KPMG P3 Presentation**

Agenda Notes:

Call to Order and Roll Call

- 1. Approve Minutes for August 11, 2015, Meeting**
- 2. Approve Change Order No. 6 for Runway 13/31 Phase I with Flynn Company, Inc. (Bryan)**

Change order No. 6 will incorporate the following items into the contract:

1. Relocation of topsoil from the borrow site called out in the plans/specifications and distribute over the project. Current salvageable top soil on the project site did not generate enough to provide the proper soil for vegetative growth.
2. Additional electrical jumpers and removals to keep the existing system up and functional during the project duration. As the project area was being separated from the rest of the Airfield, additional jumpers were determined to be required.
3. Cleaning of debris from existing storm sewer to allow it to be televised and appropriate grouting to be installed.
4. Rubble excavation expense as unforeseen concrete and steel materials were found within bid alternative no. 3 during construction.

The items within the change order are reimbursable by the FAA at 90%.

Staff Recommendation: Approve change order no. 6 with Flynn Company, Inc. for \$37,818.42.

- 3. Approve Commercial Service Vertical Infrastructure Program Grant with Iowa Department of Transportation (Bryan)**

At the April 14, 2015, Board meeting, vertical infrastructure FY2016 grant application was approved and submitted to IDOT for review. After review, IDOT has provided a grant for General Aviation Improvements.

Staff Recommendation: Approve IDOT Commercial Service Vertical Infrastructure Program grant in the amount of \$585,230.00.

- 4. Approve Change Order No. 7 for Taxiway Delta Reconstruction Phase II with Flynn Company, Inc. (Bryan)**

Change order no. 7 adjusts the contract value for final reconciliation of quantities outlined within the contract's schedule of values. Quantities of item installed throughout the project were tracked and recorded by the engineering firm engaged for construction observation and administration by the Authority. This change order adjusts the contract for actual units used and installed. The contracted value per unit did not change, the estimated number of units is being adjusted for actual. The items within the change order are reimbursable by the FAA at 90%.

Staff Recommendation: Approve change order no. 7 with Flynn Company, Inc. in the amount of \$45,029.60.

5. Approve Change Order No. 8 for Taxiway Delta Reconstruction Phase II with Flynn Company, Inc. (Bryan)

Change order no. 8 adjusts the contract value for incentives provided in the contract. These incentives are based on pavement strength, thickness and smoothness. Pavements were tested throughout the progress of the project by independent firms and Flynn exceeded the minimum standards making them eligible to receive the contracted incentives. The change order is reimbursable by the FAA at 90%.

Staff Recommendation: Approve change order no. 8 with Flynn Company, Inc. in the amount of \$173,987.29.

6. Approve Amendment to The Paradies Shops Concession Agreement (Brian)

An amendment to The Paradies Shops Concession Agreement has been negotiated to extend the agreement for six months and add storage space. The additional six months extends the agreement to June 30, 2017, and synchronizes the end date with the current food and beverage concessions agreement. With this amendment, Paradies will also be renting additional 787 square feet of storage space under the concourse and will reimburse the Authority for the work to modify the area.

Staff Recommendation: Approve Amendment to The Paradies Shops Concession Agreement

7. David Fisher Consulting Report (David Fisher)

David Fisher will update the Board on his activities and progress toward developing a strategic plan for seeking financing required in the Terminal Development Plan.

8. Closed Session Pursuant to Iowa Code section 21.5 (c) to Discuss Imminent Litigation

9. Action regarding the Lease between the Des Moines Airport Authority and the United States of America

10. Financial Report (Brian)

11. Briefing (Kevin)

12. Adjourn

13. Workshop: KPMG P3 Presentation