

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD MEETING**

DATE: September 9, 2014
TIME: 9:00 a.m.
PLACE: Airport Board Room, 2nd Floor, Airport Terminal

Agenda

Call to Order and Roll Call

1. **Approve Minutes for August 12, 2014, Meeting**
2. **Approve Contract for Airport Terminal HVAC 2nd Floor Improvement with Siemens Industry Inc. (Bryan)**
3. **Public Hearing - Approve Contract for US Customs and Border Protection Relocation Project with Lang Construction Group (Bryan)**
4. **Approve Agreement between Verizon and Concourse Communications (Bryan)**
5. **Reject All Bids Associated with Miscellaneous Pavement Repairs 2014 Project (Bryan)**
6. **Approve Agreement with CDM Smith, Inc. for an Economic Impact Study Update and Accept an Air Service Development Program Grant (Kevin)**
7. **Financial Report (Brian)**
8. **Briefing (Kevin)**
9. **Closed Session Pursuant to Iowa Code section 21.5 (c) to Discuss Imminent Litigation**
10. **Adjourn**

Agenda Notes:

Call to Order and Roll Call

1. **Approve Minutes for August 12, 2014 Meeting**
2. **Approve Contract for Airport Terminal HVAC 2nd Floor Improvement with Siemens Industry Inc. (Bryan)**

This project will provide for the installation of variable frequency drives for air handling units serving the 2nd floor tenants and update the existing control sequences. These are energy efficiency measures approved through our agreement with MidAmerican Energy, which will provide rebates once the project is complete. The total Engineer's Estimate for this project is \$77,800.00 and is included in the 2014 budget. This contract with Siemens Industry is sole source because the system is a proprietary system. Contract value with Siemens Industry is \$47,784.00.

Staff Recommendation: Approve a contract with Siemens Industry Inc. in the amount of \$47,784.00 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

3. **Public Hearing - Approve Contract for US Customs and Border Protection Relocation Project with Lang Construction Group. (Bryan)**

This construction contract will provide for the relocation of US Customs from its current location in Building No. 2, to a newly remodeled location in Building No. 5. The Engineer's Estimate for this project is \$890,000.00 and is included in the 2014 Capital Improvement Budget. Bids were opened on July 24, 2014, with seven bids received. Lang Construction Group was determined to be the lowest responsive, responsible bidder for the amount of \$812,200.00

An Iowa Department of Transportation Commercial Aviation Vertical Infrastructure Grant has been applied for to help fund this project. The project was budgeted to be funded through the Operations and Maintenance Budget, however, if approved, the grant will help offset the cost. The Iowa DOT will vote on grant applications on September 9, 2014.

- A. Public hearing on approving the plans, specifications, form of contract documents and engineer's estimate on the US Customs and Border Protection Relocation Project.

Staff recommends approval.

- B. Approve a contract with Lang Construction Group in the amount of \$812,200.00.

Staff Recommendation: Approve a contract with Lang Construction Group in the amount of \$812,200.00 for the improvement; allow the Executive Director to accept

the Iowa DOT grant if approved for this project; and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

4. Approve Agreement Between Verizon and Concourse Communications (Bryan)

On May 19, 2014, the Authority entered into an agreement with Concourse Communications to provide and install a distributive antennae system (DAS) throughout the Airport terminal and concourse. Once the DAS is installed, cellular carriers will be able to provide enhanced cell coverage for passengers traveling through the Airport. Verizon is the first carrier to enter into an agreement with Concourse Communications to bring their signal into DAS.

Staff Recommendation: Approve a contract between Verizon and Concourse Communications; and allow the Executive Director to authorize future agreements between Concourse Communications and various cellular carriers.

5. Reject all bids associated with Miscellaneous Pavement Repairs 2014 Project (Bryan)

On July 8, 2014, the Board approved a contract with Hawkeye Paving Corp. in the amount of \$469,182.00 for miscellaneous Pavement Repairs contingent on a State of Iowa grant. The grant has not been approved by the State of Iowa and the Airport has encountered a situation on runway 13/31 that required an emergency repair that was not budgeted. The funding originally approved for miscellaneous pavement repairs will be used to fund the emergency repair.

Staff Recommendation: Reject all bids associated with the Miscellaneous Pavement Repair project.

6. Approve an Agreement with CDM Smith, Inc. for an Economic Impact Study Update and Accept an Air Service Development Program Grant (Kevin)

The Iowa Department of Transportation, Office of Aviation, engaged Wilbur Smith Associates, Inc. to complete an Economic Impact Study for Iowa's Commercial Service Airports in 2008. Wilbur Smith Associates was purchased by CDM to become CDM Smith. The 2008 economic impact study information is now the property of CDM Smith and the personnel involved with the 2008 study are now employed by CDM Smith. The Authority requested an update to the 2008 study. CDM Smith completed much of the necessary work in the 2008 study and there is good cause to forgo the formal procurement process and retain CDM Smith to update the 2008 economic impact study.

An application was submitted to the Iowa Department of Transportation for an Iowa Air Service Development Program grant to help fund an Economic Impact Study update. The Iowa DOT approved a grant for up to 56% of eligible project costs, not to exceed \$28,000.00.

Staff Recommendation: Approve an agreement with CDM Smith, Inc. for an Economic Impact Study Update and accept the Iowa Air Service Development Grant.

7. Financial Report

8. Briefing Items

9. Closed Session Pursuant to Iowa Code section 21.5 (c) to Discuss Imminent Litigation

Recess and reconvene in closed session pursuant to Section 21.5(c) of the Code of Iowa to discuss with counsel matters of imminent litigation.

10. Adjourn